Project Name:	Date
	2410

Section B: Staffing and Technologies

Module B3: Socio-Technical Responsibility Checklist

<u>Overview</u>

In <u>Modules B1</u> and <u>B2</u>, you documented your project team and their responsibilities as well as the technologies used in the project. In this module, you will be making connections between the lists you made for these previous two modules.

This process should provide you with a comprehensive list of technologies used, matched to the team members responsible for working with them.

Activity

As a group, or individually, fill out the Excel spreadsheet provided for 30-45 min this module. While doing this work, please refer to the spreadsheets you created for the two previous modules, and, as a group, identify which technologies are associated with which team members.

Your mapping for this module will include:

- Technologies and their function on the project;
- Source and duration of funding for technologies;
- Length of time the technology will be needed for your project;
- Project team member(s) who are responsible for each technology;
- Source and duration of funding for these team members.

As you go along, you'll want to consider how the duration of the funding for members of your project team compares with the duration of the funding for technologies they maintain, keeping in mind that funding discrepancies may require special considerations and/or contingency plans to ensure uninterrupted attention.

As you work, also pay special attention to those technologies that support the significant properties that you identified for your project in <u>Module A4</u>. When you have completed the mapping, highlight those technologies as sustainability priorities in your spreadsheet.

You should be able to copy-and-paste between Excel spreadsheets if you have been using the ones provided by the Roadmap all along. You may also find that you do not incorporate all of the project stakeholders listed in Module B1 into this module's spreadsheet, and that's reasonable if there are team members who are not responsible for working with or maintaining technologies. However, you should be sure include all of the technologies listed in Module B2 in your work for this module.